



MEMBERSHIP PACKAGES

	Compliance	HR Outsourced	Core
Minimum 18 month membership period applies for memberships upon initial signup.	Suited for practices that want to ensure their ongoing compliance to reduce their risk.	Feeling time poor and looking to outsource your HR needs to Industry experts. This is the membership for you!	For practices requiring ongoing HR Advice, HR Templates and regular Education.
HR Advice			
Phone & Email Support	✓	✓	✓
Fortnightly Education Sessions (1hr each)	✓	✓	✓
Access to Online Member Portal	✓	✓	✓
HIES Rates of Pay & Allowance Guides	✓	✓	✓
HIES Webinars	✓	✓	✓
Newsletter Updates	✓	✓	✓
30 min Staff Classification & Wage Review	✓	✓	✓
30 min Employment Contract Review	✓	✓	✓
Consulting & Contract Drafting			
Custom drafting, contract drafting, investigations, performance management assistance etc. Any additional hours will be at discounted rate of \$225 ex GST per hour.	5 hours	60 hours	2 hours
Documents & Templates			
Access to over 60 HR Documents & Templates	✓	✓	✓
Employment Policies & Procedures (with updates for the lifetime of your membership)	✓	✓	
Employee Handbook that can be customised to your business		✓	
Contract Templates (with updates for the lifetime of your membership)			
HPSS Contract Templates		✓	
Nurses Contract Templates		✓	
Employee Doctor Contracts		✓	
Salaried Contracts		✓	
Employee Registrar Contracts		✓	
Workplace & Employment Foundation Review			
Award & Pay Compliance	✓	✓	
Employment Contract Review	✓	✓	
Policy & Procedure Review	✓	✓	
WHS Review	✓	✓	
Comprehensive Recommendation & Action Report	✓	✓	
Education & Training			
2 hour Custom Training for Staff or Managers		✓	
Monthly Manager Training		✓	
People & Culture Planning			
Monthly Pulse Check-ins & Planning		✓	
Payroll Analysis & Support			
Payroll Gap analysis & 5 hours support from Health Industry Bookkeeping Services		✓	
Monthly	\$588	\$2,124	\$280

*Prices are exclusive of GST



PRODUCTS & SERVICES

Please select below the Products & Services you require.

Included value with all products and services: consultation with HIES, minor drafting amendments (up to 30 minutes), access to revised iterations.

Membership Packages	Monthly
Core	<input type="checkbox"/> \$280
Compliance	<input type="checkbox"/> \$588
HR Outsourced	<input type="checkbox"/> \$2,124

Employment Contracts		
HPSS Contract Template Pack Includes Full-time, part-time & casual	<input type="checkbox"/> Member	\$2,250
	<input type="checkbox"/> Non-Member	\$3,300
Nurses Contract Template Pack Includes Full-time, part-time & casual	<input type="checkbox"/> Member	\$2,250
	<input type="checkbox"/> Non-Member	\$3,300
Hair & Beauty Contract Template Pack Includes Full-time, part-time & casual	<input type="checkbox"/> Member	\$2,250
	<input type="checkbox"/> Non-Member	\$3,300
Policies & Procedures	<input type="checkbox"/> Member	\$2,500
	<input type="checkbox"/> Non-Member	\$3,550

*Pricing is exclusive of GST.

Services Agreements excluded

If you purchase Contract Templates or Policies & Procedures, you will be provided with updates to these documents as long as you are a member with HIES

Consulting & Contract Drafting Rate	Member	Non-Member
Member or non-member	<input type="checkbox"/> \$225/hr	<input type="checkbox"/> \$440/hr
*Min 10 min increments		

Please contact HIES directly for these services below:

Individual Award Template Contracts Price per contract	Members	\$750
	Non-Members	\$1,320
Employee Salaried Contract Drafting	Members	\$750
	Non-Members	\$1,320
Individual Flexibility Agreements		POA
Employee Doctor Contract Drafting	Members	\$1,500
	Non-Members	\$2,190
Employee Registrar Contract	Members	\$1,500
	Non-Members	\$2,190

REGISTRATION DETAILS:

CONTACT DETAILS

Name: _____

Company: _____

Email: _____

Phone: _____

Address: _____

ABN: _____

How did you hear about us? _____

I agree to the [terms and conditions](#)

PAYMENTS are made monthly via credit card, so please fill in your details below:

Card number _____ Expiry Date _____ / _____ CVC _____

Cardholder's Name: _____ Signature: _____